

Regular Meeting

January 5, 2022

Regular Session of the Board of County Road Commissioners for the County of St. Joseph, State of Michigan, was held with Polycom access at 5:00 p.m.

The clerk of the board called the meeting to order and the pledge of allegiance to the American Flag was given.

Present: Commissioner Eric Shafer, Commissioner Jack Coleman, Commissioner Vince Mifsud, Commissioner David Miars, (Commissioner Rod Chupp called in at 6:14 pm and call dropped at 6:24 pm) and Clerk Julie Mayuiers

Absent: Commissioner Rodney Chupp

Staff Members Present: John Lindsey, Managing Director

Visitors: Robert Tomlinson, Three Rivers Commercial News

The Clerk of the Board asked for nominations for the Chairman of the Board of County Road Commissioners of St. Joseph County for the year 2022.

Motion was made by Commissioner Mifsud nominating Commissioner Shafer to act as the Chairman of the Board of County Road Commissioners of St. Joseph County for the year 2021 seconded by Commissioner Coleman.

Clerk Mayuiers stated that a Motion was made by Commissioner Mifsud seconded by Commissioner Coleman nominating Commissioner Shafer to act as the Chairman of the Board of County Road Commissioners of St. Joseph County for the year 2022 and asked if there were any additional nominations. No one responded.

Vote was unanimous by those in attendance in favor of Commissioner Shafer as the new Chairman.  
Motion carried.

Chairman Shafer asked for nominations for Vice-Chairman of the Board of County Road Commissioners of the County of St. Joseph for the year 2022.

Commissioner Shafer nominating Commissioner Chupp made motion to act as the Vice-Chairman of the Board of County Road Commissioners of St. Joseph County for the year 2022 seconded by Commissioner Miars.

Chairman Shafer stated that a Motion was made by Chairman Shafer seconded by Commissioner Miars nominating Commissioner Chupp to act as the Vice-Chairman of the Board of County Road Commissioners of St. Joseph County for the year 2022 and asked if there were any additional nominations. Commissioner Coleman asked how much time the position took and if Commissioner Chupp would have the time available. Chairman Shafer said he had previously discussed this with Commissioner Chupp and Commissioner Chupp said he would accept the position if nominated.

Vote was unanimous by those present in favor of Commissioner Chupp as the new Vice-Chairman.  
Motion carried.

Chairman Shafer publicly thanked former Commissioner Dave Allen for his 10 years of service as a Commissioner on this Board. Over the 10 years he has seen this road commission change dramatically with both failures and successes. He also thanked the Board for their confidence in him and electing him Chairman of the Board for 2022 and looks forward to working with everyone. Congratulations to Vice Chairman Chupp as well.

**2022 Committees:**

Executive & Finance Committee: Chairman Shafer & Vice Chairman Chupp  
Policies Committee: Commissioners Coleman & Miars with Chairman Shafer will oversee  
Parks Committee: Vice Chairman Chupp & Commissioner Mifsud as alternate

Motion by Commissioner Mifsud seconded by Commissioner Coleman to approve the agenda to and consent agenda and minutes of December 15 Work Session & Budget Hearing.

Motion carried.

**CERTIFIED RESOLUTION**

Motion by Commissioner Mifsud seconded by Commissioner Miars that Garrett Myland, PE at the St. Joseph County Road Commission, is to sign the contract regarding the MDOT Contract Number: 21-5343 (Category Local Bridge Non-Fed, Control Section MCS 78000, Job Number 209847CPON, Structure #10296).

The rehabilitation of the structure #10296, which carries Wattles Road over the Bear Creek, Section 12, T06S, R09W, Colon Township, St. Joseph County, Michigan; including hot mix asphalt resurfacing, cleaning, and coating of the structural steel, deck drain replacement and waterproofing membrane, silane treatment and removal of the timber railing; and all together with necessary related work.

A roll call vote was taken Ayes: Miars, Mifsud, Coleman, Shafer  
Nays: None Abstained: None Absent: Chupp Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of January 5, 2022.

*Julie A. Mayuiers*

Julie A. Mayuiers  
Clerk of the Board

**RESOLUTION**

Motion by Commissioner Mifsud seconded by Commissioner Miars that the following resolution be adopted:

WHEREAS the Board of County Road Commissioners of the County of St. Joseph wishes to relinquish jurisdiction of the following streets;

Ilene Street from US-12 to the north Line of the Plat of Arden Park, a distance of 945 feet.  
Arden Park Avenue from US-12 to the north Line of the Plat of Arden Park, a distance of 899 feet.  
Arthur Street from US-12 to the north Line of the Plat of Arden Park, a distance of 851 feet.

East West Street from North Lakeview Avenue to Arthur Street, a distance of 963 feet.

WHEREAS it is understood that the Attorney General has ruled, a certain portion of the road, to be relinquished to an incorporated city or village, must be surrounded by city or village property, and

WHEREAS, the City of Sturgis does have enough abutting property to comply with the standards, as set forth by the Attorney general, and,

WHEREAS the City of Sturgis accepts the transfer of said streets to its jurisdiction,

THEREFORE, BE IT RESOLVED, a copy of this resolution be sent to the Data Inventory & Integration Division of the Michigan Department of Transportation, requesting that this jurisdictional transfer be allowed.

Motion carried.

Resolution Adopted.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commissioners of St. Joseph County, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of January 5, 2022.

*Julie A. Mayuiers*

Julie A. Mayuiers  
Clerk of the Board

## RESOLUTION

Motion by Commissioner Coleman seconded by Commissioner Miars that the following resolution be adopted:

WHEREAS the Board of County Road Commissioners of the County of St. Joseph wishes to relinquish jurisdiction of the following street;

Tracy Drive, located in Sherman Township, from Devonshire Drive northerly to the dead end, a distance of 0.20 Miles.

WHEREAS it is understood that the Attorney General has ruled, a certain portion of the road, to be relinquished to an incorporated city or village, must be surrounded by city or village property, and

WHEREAS, the City of Sturgis does have enough abutting property to comply with the standards, as set forth by the Attorney general, and,

WHEREAS the City of Sturgis accepts the transfer of said streets to its jurisdiction,

THEREFORE, BE IT RESOLVED, a copy of this resolution be sent to the Data Inventory & Integration Division of the Michigan Department of Transportation, requesting that this jurisdictional transfer be allowed.

Motion carried.

Resolution Adopted.

