

Regular Meeting

December 18, 2024

Regular Session of the Board of County Road Commissioners for the County of St. Joseph, State of Michigan, was held at 5:00 p.m.

Board Chairman Shafer called the meeting to order and the pledge of allegiance to the American Flag was given.

Present: Chairman Eric Shafer, Vice Chairman Rodney Chupp (excused at 5:15), Commissioner Jack Coleman, Commissioner Dave Miars and Clerk of the Board Julie Mayuiers

Absent: Commissioner Vince Mifsud

Staff Members Present: Assistant Manager/Project Engineer, Garrett Myland

Visitors: Kemp Kotschevar, Centreville
Robert Tomlinson, TR Commercial
Christina Yunker, County Commissioner Liaison
Glen Borntreger, Centreville
Luis Rosada, County Commissioner Liaison
Rebecca Shank, Three Rivers

Motion by Commissioner Miars seconded by Commissioner Coleman to approve the Amended Agenda moving item #7 New Business to new number #5 on the Agenda of December 18 meeting as presented and Minutes of December 4, 2024, Meeting. Motion carried.

MOTION

Motion by Commissioner Miars seconded by Commissioner Coleman to approve the Managing Director contract of John Lindsey an effective December 18, 2024

Roll Call Vote Ayes: Coleman, Miars, Chupp, Shafer

Nays: None

Absent: Mifsud

Abstained: None

Motion carried .

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of December 18, 2024.

Julie A. Mayuiers

Julie A. Mayuiers
Clerk of the Board

MOTION

Motion by Commissioner Miars seconded by Commissioner Coleman to award Manager John Lindsey an additional 80 hours of vacation time based on his annual performance review.

Roll Call Vote Ayes: Chupp, Coleman, Miars, Shafer

Nays: None

Absent: Mifsud

Abstained: None

Motion carried .

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of December 18, 2024.

Julie A. Mayuiers

Julie A. Mayuiers
Clerk of the Board

MOTION

Motion by Commissioner Coleman seconded by Commissioner Miars to adopt the revised amended 2024 Revenue and Expenditure Budgets as presented.

Roll Call Vote Ayes: Miars, Coleman, Shafer

Nays: None

Absent: Chupp, Mifsud

Abstained: None

Motion carried .

I, Julie Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of December 18, 2024.

Julie A. Mayuiers

Julie Mayuiers
Clerk of the Board

Certified Resolution of 2025 Budget

Motion by Commissioner Coleman seconded by Commissioner Miars to approve the 2025 Budget Resolution as follows:

WHEREAS, this resolution shall be both the general appropriations resolution and the budget adoption resolution of the St. Joseph County Road Commission for the year ended December 31, 2024. This resolution adopts proposed revenues and expenditures as presented in the accompanying budget document. Total revenues are adopted as \$18,385,202.92 expenditures as \$18,010,293.00 with revenues exceeding expenditures at December 31, 2025, by \$374,909.92, and;

WHEREAS, no St. Joseph County Road Commission member or employee of the commission shall expend any funds or obligate any expenditures except pursuant to appropriations authorized by the budget document. Changes in amounts appropriated by the Commission shall require approval of the Commission, and;

WHEREAS, John W. Lindsey, Managing Director, is hereby charged with the general supervision of the execution of the budget adopted by the Commission, now, therefore:

BE IT RESOLVED that the Managing Director and Director of Administration and Human Resources be allowed to adjust the 2024 budget after December 31, 2024 to modify the various revenue and expenditure accounts which cannot be accurately projected prior to year end, and;

BE IT FURTHER RESOLVED that this resolution is to take effect immediately.

Roll Call Vote Ayes: Miars, Coleman, Shafer

Nays: None

Absent: Chupp, Mifsud

Abstained: None

Motion carried

I, Julie A. Mayuiers, Clerk of the Board of County Road Commissioners of the County of St. Joseph, do hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of December 18, 2024.

Julie A. Mayuiers

Julie A. Mayuiers
Clerk of the Board

Motion by Commissioner Coleman seconded by Commissioner Miars to approve the November payroll in the amount of \$216,298.45.

Roll Call Vote taken: Ayes: Miars, Coleman, Shafer

Nays: None

Absent: Miars, Chupp Abstained: None

Motion carried.

Motion by Miars seconded by Commissioner Coleman to approve the November A/P in the amount of \$653,217.46.

Roll Call Vote taken: Ayes: Coleman, Miars, Shafer

Nays: None

Absent: Mifsud, Chupp Abstained: None

Motion carried.

Julie A. Mayuiers

Julie A. Mayuiers
Clerk of the Board

Citizens' Comments:

Robert Tomlinson – Hope everyone has a great holiday season.

Kemp Kotschevar – Years ago the north side of the Covered Bridge causeway back at Pahl Park entrance had a piece of pvc pipe on a spring type apparatus that swung back when someone was too high to enter the bridge but that was stolen.

Glen Borntreger – Why don't you make it a toll bridge?

Rebecca Shank – Is there anyway to scan vehicles before they get to the bridge and an alarm would go off or something to notify them, they are too tall to cross the bridge? Garrett Myland responded that the road commission is looking into something.

Christina Yunker – It should have been made a walking bridge with a new second bridge for vehicles. What is going to happen eventually when someone that doesn't have insurance causes damage to the bridge, who will pay for it then?

Luis Rosada – There will be Parliamentary Procedure training held on January 25th, open to the public.

Commissioner's Comments:

David Miars – Good luck to Kemp Kotschevar on his retirement. It has been a good year for the road commission. Happy Holidays to everyone!

Jack Coleman – He had a conversation with someone who was adamant about keeping the bridge open. Compared to our surrounding counties we are doing a fantastic job with snow removal. Thank you to the crew. Merry Christmas everyone.

Eric Shafer – Thank you to the crew on the snow removal. Congratulations on your retirement, Kemp. Merry Christmas everyone.

Meeting adjourned at 6:00 p.m.

Eric Shafer, Chairman

Julie A. Mayuiers, Clerk of the Board

* * * * *