

Regular Meeting

February 1, 2023

Regular Session of the Board of County Road Commissioners for the County of St. Joseph, State of Michigan, was held with Polycom access at 8:00 a.m.

The clerk of the board called the meeting to order and the pledge of allegiance to the American Flag was given.

Present: Chairman Eric Shafer, Vice Chairman Rodney Chupp, Commissioner Vince Mifsud, Commissioner David Miars, Commissioner Jack Coleman, and Clerk Julie Mayuiers

Staff Members Present: John Lindsey, Managing Director
Garrett Myland, Assistant Manager/Engineer
Nate Taylor, Director of Fleets & Facilities
Brittany Hinn, Accounting Clerk
Don Preston, Director of Operations

Visitors: Robert Tomlinson, Three Rivers Commercial News
Luis Rosado, White Pigeon

Motion by Commissioner Mifsud seconded by Commissioner Miars to approve Agenda and Consent Agenda of January 18 Work Session. Motion carried

Motion by Commissioner Coleman seconded by Commissioner Miars to approve the revised 2023 Meeting Schedule. Motion carried

CERTIFIED RESOLUTION

Motion by Vice Chairman Chupp seconded by Commissioner Miars to purchase and have installed (4) four 14" Monroe Radius Dump bodies 4 (four) underbody scrapers, 4 (four) wing plows and 4 (four) hydraulic systems from Truck & Trailer Equipment Specialties in the amount of \$145,850.00 (One hundred forty five thousand, eight hundred-fifty dollars and 00/100) each, for a total of \$583,400.00 (Five hundred eighty three thousand-four hundred dollars and 00/100) through the Mi Deal (#200000000034.)

Roll Call Vote taken: Ayes: Coleman, Mifsud, Miars, Chupp, Shafer Nays: None
Absent: None Abstained: None Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of February 1, 2023.

Julie A. Mayuiers

Julie A. Mayuiers
Clerk of the Board

CERTIFIED RESOLUTION

Motion by Commissioner Mifsud seconded by Vice Chairman Chupp to accept and award the bid for Seal Coat Aggregate Materials (3/8 x#4 Native Stone) to Stoneco of Michigan for the following items:

- Bent Road Pit \$29.70/T
- Burr Oak Pit (Hagelgans) \$26.20/T
- Centreville Garage \$27.60/T
- Leonidas (Homan Pit) \$27.70/T
- Silver Street \$28.00/T
- Sturgis Pit \$21.00/T
- Three Rivers Garage \$28.25/T
- White Pigeon \$28.00/T
- Mumby \$28.00/T
- Remington \$26.35/T

Estimated total approximately 27,300 T for 2023 season

Roll Call Vote Ayes: Coleman, Miars, Mifsud, Chupp, Shafer Nays: None
Absent: None Abstained: None Motion carried.

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Clerk of the Board

Motion by Commissioner Mifsud seconded by Commissioner Coleman to accept the bids for Dust Control. Motion carried.

Motion by Commissioner Mifsud seconded by Commissioner Miars to accept the bids for Cold Patch. Motion carried.

CERTIFIED RESOLUTION

Motion by Commissioner Mifsud seconded by Commissioner Miars to accept and award the bid for Pavement Markings to M&M Pavement Markings, Inc.as follows:

- Pavement Marking Waterborne 4" White Line \$0.053 LFT.
- Pavement Marking Waterborne 4" Yellow Line \$0.053 LFT.
- Pavement Marking Waterborne 24" Stop Bar \$2.00 LFT.
- Pavement Marking Waterborne Railroad Symbol \$90.00 Ea.
- Rumble Strip Application \$8.50 LFT.

Roll Call Vote Ayes: Miars, Coleman, Mifsud, Chupp, Shafer Nays: None
Absent: None Abstained: None Motion carried.

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Clerk of the Board

RESOLUTION

WHEREAS, the Board of County Road Commissioners of the County of St. Joseph have developed policies so the road commission can operate in an efficient manner; and

WHEREAS, a systematic review of these policies has been undertaken by the board and management staff in order to remove outdated policies, and to modify and update policies; and

WHEREAS, no records have been found of these policies being formally rescinded; and

WHEREAS, the content of these policies are now obsolete because of changes in operations or passage of time; and

WHEREAS, it is appropriate that these policies be rescinded.

THEREFORE BE IT RESOLVED, that the Board of Road Commissioners of the County of St Joseph hereby approved rescission of policies:

Policy #21- Resolution to Allow Normal Loadings During Frost Laws on Halfway Road

Policy #31- \$100.00 Reward for Vandalized Signs

Policy #40- Windbreak Plans in County road rights-of-way must be approved by the Board of County Road Commissioners

Policy Prohibiting Personal Use of Road Commission Facilities

Motion by Vice Chairman Chupp seconded by Commissioner Miars to rescind the above policies without replacements.

A roll call vote was taken: Ayes: Coleman, Chupp, Miars, Mifsud, Shafer Nays: None
Abstained: None Absent: None Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commissioners of the County of St. Joseph, do hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of February 1, 2023

Julie A. Mayuiers

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Clerk of the Board

MOTION

Motion by Commissioner Mifsud seconded by Commissioner Miars to rescind Policy #14 Resolution prohibiting anyone except employees to ride in County Road Commission Vehicles previously adopted on August 8, 1995, by the St. Joseph County Road Commission and replace with the new Vehicle Use Policy of the St. Joseph County Road Commission dated February 1, 2023.

A roll call vote was taken:

Aye votes cast: Miars, Mifsud, Chupp, Coleman, Shafer
Abstained: None Absent: None

Nay votes cast: None

Motion carried.

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MOTION

Motion by Vice Chairman Chupp seconded by Commissioner Mifsud to adopt the Amended Major Work Rules Policy to include an “s” on violation and changing “white” to “while” of the St. Joseph County Road Commission dated February 1, 2023.

A roll call vote was taken:

Aye votes cast: Miars, Mifsud, Chupp, Coleman, Shafer
Abstained: None Absent: None

Nay votes cast: None

Motion carried.

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MOTION

Motion by Commissioner Coleman seconded by Commissioner Miars to adopt the Amended Equal Employment Opportunity Policy to include a comma following information and a comma following veteran status of the St. Joseph County Road Commission dated February 1, 2023.

A roll call vote was taken:

Aye votes cast: Miars, Coleman, Chupp, Mifsud, Shafer
Abstained: None Absent: None

Nay votes cast: None

Motion carried.

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MOTION

Motion by Commissioner Coleman seconded by Commissioner Mifsud to mark as reviewed the Violence in the Workplace Policy of the St. Joseph County Road Commission as dated February 1, 2023. Motion to rescind the previous Motion by Commissioner Coleman seconded by Commissioner Mifsud and replace with Motion by Commissioner Coleman seconded by Commissioner Mifsud to Amend as reviewed the Violence in the Workplace Policy to read "Non-Violence".

A roll call vote was taken:

Aye votes cast: Miars, Chupp, Mifsud, Coleman, Shafer

Nay votes cast: None

Abstained: None

Absent: None

Motion carried.

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MOTION

Motion by Vice Chairman Chupp seconded by Commissioner Mifsud to Amend the Sexual Harassment Policy of the St. Joseph County Road Commission dated February 1, 2023.

A roll call vote was taken:

Aye votes cast: Chupp, Mifsud, Miars, Chupp, Shafer

Nay votes cast: None

Abstained: None

Absent: None

Motion carried.

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MOTION

Motion by Vice Chairman Chupp seconded by Commissioner Mifsud to adopt the Traffic Sign Policy of the St. Joseph County Road Commission as dated February 1, 2023.

A roll call vote was taken:

Aye votes cast: Miars, Chupp, Mifsud, Coleman, Shafer

Nay votes cast: None

Abstained: None

Absent: None

Motion carried.

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Commissioners Comments:

Chupp: The Sturgis Journal had a good article on January 27, 2023, regarding the high level of salt in the roads. He would like to hear further information on this. He has noticed that the utilities working in the ROW's are leaving a mess.

Shafer: He and Vice Chairman Chupp have both been contacted by the same resident of Fabius Township about the plowing of the cul-de-sac in his subdivision. The plow is not clearing things out well enough. Director of Operations Don Preston indicated it is a new driver this year and he will discuss it with him. Shafer asked if everyone was using their new SJCRC emails that were recently set up. He appreciates the Policies that have been updated. Julie Pioch from MSU Extension Office will be calling him soon to discuss the 5 Year Strategic Planning. Good job on plowing during the recent snowstorm.

Mifsud & Coleman: Nothing else today

Miars: Thank you to everyone for the work on the policies.

Meeting adjourned at 9:57 am

Eric B. Shafer, Chairman

Julie A. Mayuiers, Clerk of the Board

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