

Regular Session of the Board of County Road Commissioners for the County of St. Joseph, State of Michigan, was held at 5:00 p.m.

Board Chairman Shafer called the meeting to order and the pledge of allegiance to the American Flag was given.

Present: Chairman Eric Shafer, Vice Chairman Rodney Chupp, Commissioner Vince Mifsud, Commissioner David Miars, Commissioner Jack Coleman, and Clerk of the Board Julie Mayuiers

Staff Members Present: Managing Director, John Lindsey

Visitors: Luis Rosado, St. Joseph County Commissioner Liaison

Motion by Commissioner Coleman seconded by Commissioner Miars to approve the Agenda of September 18 as amended removing Under New Business the Motion authorizing Managing Director to Bid at Real Estate Auction and Minutes of September 4, 2024, Meeting. Motion carried.

Citizens Comments: None

Motion by Commissioner Mifsud seconded by Commissioner Coleman to approve the August payroll in the amount of \$341,044.29.

Roll Call Vote taken: Ayes: Miars, Chupp, Coleman, Mifsud, Shafer Nays: None  
Absent: None Abstained: None Motion carried.

Motion by Commissioner Mifsud seconded by Commissioner Miars to approve the August A/P in the amount of \$1,602,873.34.

Roll Call Vote taken: Ayes: Coleman, Miars, Mifsud, Chupp, Shafer Nays: None  
Absent: None Abstained: None Motion carried.

**MOTION**

Motion by Commissioner Mifsud seconded by Commissioner Miars that St. Joseph County Road Commission approve and adopt the Title VI Non-Discrimination Plan and LEP Plan and Chairman sign the document effective October 1, 2024. Motion carried.

**RESOLUTION**

**OF THE ST. JOSEPH COUNTY ROAD COMMISSION ADOPTING THE LIMITED ENGLISH PROFICIENCY (LEP) PLAN**

WHEREAS, in accordance with Title VI non-discrimination laws in regard to providing appropriate access to services and activities provided by federal agencies and recipients of federal assistance, the Limited English Proficiency Plan was drafted to define how the St. Joseph County Road Commission will accommodate persons with Limited English Proficiency; and

WHEREAS, individuals who do not speak English well and who have a limited ability to read, write, speak, or understand English are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit, or encounter; and

NOW, THEREFORE, BE IT RESOLVED that the Board of the St. Joseph County Road Commission approve and adopt the Limited English Proficiency Plan for the St. Joseph County Road Commission.

Motion carried.

At 6:12 Vice-Chairman Chupp seconded by Commissioner Miars moved to go into Closed Session to discuss the purchase of real property.

Roll Call Vote was taken: Ayes, Miars, Coleman, Mifsud, Chupp, Shafer. Naves: None  
Absent: None Abstained: None Motion carried

At 6:51 the Board came out of Closed Session and resumed the meeting.

Vice-Chairman Chupp seconded by Commissioner Coleman moved to authorize the Managing Director to negotiate the purchase of the Reams property adjacent to the Hagelgans Pit.

Roll Call Vote was taken: Ayes: Miars, Mifsud, Coleman, Chupp, Shafer. Naves: None  
Absent: None Abstained: None Motion carried

Citizens Comments:

Luis Rosado: Asked if the Board would like him to continue as the County Commission Liaison for the Road Commission. Chairman Shafer responded with a yes.

Commissioner's Comments: None

Meeting adjourned at 6:55 p.m.

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Eric Shafer, Chairman

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Julie A. Mayuiers, Clerk of the Board

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