

St. Joseph County Road Commission

Eric B. Shafer, Chairman
Rodney D. Chupp, Vice Chairman
Vincent J. Mifsud, Member

David L. Miars, Member
John W. Bippus, Member

Director of Engineering

Position Summary

This position performs technical, and management duties related to road and bridge projects, including design, inspection, project management, and ensuring compliance with state and federal regulations. Working directly with the Managing Director to facilitate all aspects of construction projects from planning to delivery to closeout.

Essential Duties and Responsibilities:

Included but not limited to the following:

- Reports directly Managing Director
- Create full bid packages for local and MDOT let projects
- Coordination of environmental concerns of projects
- Surveying with total station, GNSS receivers and levels
- Coordinate all aspects of construction projects including project layout, inspection, documentation, reporting, testing, file keeping and payments.
- Assist in development of multiyear asset management plans.
- Data collection and analysis including traffic counts, culverts, pavement markings etc.
- Attend public meetings, trainings, and conferences as required.
- Any other duties that may arise
- Management of One or Two engineering technicians

Required Education and/or Experience:

- B.S. degree in Civil engineering
- Current Professional Engineer License

Job Qualifications/Requirements:

- Valid driver's license
- Proficient in Autodesk Civil 3D and Map 3D
- Knowledge of Roadsoft, MERL, Microsoft office
- Preferred - Certifications (or ability to acquire certifications) for Storm Water Operator, Soil Erosion and Sedimentation Control, Density Technician, ACI Concrete Field-Testing Technician, Michigan Concrete Testing Technician, Michigan Certified Aggregate Technician Level 2

FLSA Status: Exempt

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Working Conditions:

- Ability to work long hours inside and/or outside in summer and winter conditions on construction projects,

Physical Requirements:

- Must be able to lift 50 lbs. with or without accommodation.
- Traverse uneven terrain with or without accommodation.

Expected Salary Range - \$100,000 to \$125,000