

St. Joseph County Road Commission

Rodney D. Chupp, Chairman
Vincent J. Mifsud, Vice Chairman
David L. Miars, Member

John W Bippus, Member
Rea C Brown, Member

Full-Time Mechanic

Position Summary

Performs repair and preventative maintenance on all vehicles and equipment owned by the Road Commission. Equipment includes pickup trucks, intermediate and large dump trucks, end loaders, motor graders, tractors, mowers, and other specialized heavy equipment.

Reports to: Director of Fleet and Facilities

Starting Base Pay: \$31.13/hr.

FLSA Status: Non-Exempt

The qualifications listed below are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Essential Duties and Responsibilities

(This list is not all-inclusive; additional duties may be assigned.)

- Maintain a valid Michigan Operator's License, CDL (Minimum Class B, Class A preferred) with Air Brakes, and current DOT physical card.
- Troubleshoot, diagnose, and repair:
 - o Diesel and gasoline engines (including computer-controlled systems)
 - o Transmissions, clutches, and differentials
 - o Hydraulic systems
 - o 12- and 24-volt electrical systems
 - o Wheels, tires, and air brake systems
- Perform preventative maintenance inspections, lubrication, oil changes, and filter replacements.
- Repair and fabricate body, cab, and suspension systems.

- Perform welding and fabrication using:
 - o Arc welder
 - o Acetylene/oxygen torch
 - o Plasma cutter
 - Maintain accurate parts inventory and service records.
 - Follow MIOSHA and Road Commission safety rules and procedures.
 - Work collaboratively with foreman and fellow mechanics to ensure quality, productivity, and adherence to deadlines.
 - Maintain a clean and organized work area, tools, and equipment.
 - Participate in training sessions and work overtime as required.
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Supervisory Responsibilities

This position has no supervisory responsibilities.

Qualifications

The requirements listed below are representative of the essential knowledge, skill, and/or ability required to perform the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and Experience

- Vocational training, ASE or State certifications preferred but not required.
- Relevant heavy equipment or automotive repair experience preferred.
- Ability to read and interpret equipment manuals, diagrams, and technical documents.
- Ability to communicate effectively with supervisors and coworkers.

Mathematical Skills

- Ability to apply fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability

- Ability to diagnose problems, collect data, establish facts, and draw valid conclusions.
 - Ability to interpret complex technical instructions in written and diagram form.
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Certificates, Licenses, Registrations

- Class B CDL with Air Brakes (Class A Preferred).
 - Valid DOT physical card
 - Possess or be capable of obtaining certification in steering/suspension and air brake systems
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Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Frequently lift up to 70 lbs.; occasionally lift 100+ lbs.
- Frequently sit, stand, or walk on concrete, asphalt, or gravel surfaces.
- Frequent reaching, twisting, pushing, pulling, bending, climbing, balancing, stooping, kneeling, crouching, and crawling.
- Critical senses required: balance, sight, speech, touch, and hearing.

Work Environment

- Noise levels range from 75 dB to 120 dB.
- Work performed indoors and outdoors in varying weather conditions (heat, cold, wet, humid, dusty).
- Exposure to diesel and gasoline exhaust, grease, oil, and fuel.

Personal Protective Equipment (PPE)

- Gloves (provided; optional)
- Hard hat (required when working under equipment or per OSHA regulations)
- Safety glasses (required during repairs)
- Hearing protection (required near high-noise equipment)