

Work Session

February 16, 2022

Work Session of the Board of County Road Commissioners for the County of St. Joseph, State of Michigan, was held in the Board Room at the St. Joseph County Road Commission, 20914 M-86, Centreville, Michigan at 8:00 a.m.

Present: Chairman Eric Shafer, Vice Chairman Rodney Chupp, Commissioner Vince Mifsud, Commissioner Jack Coleman, Commissioner (arrived @ 8:40 am) David Miars, Clerk Julie Mayuiers, Manager John Lindsey

Guests present: Garrett Myland Engineer/Assistant Manager, Mike Harris Director of Operations, Robert Tomlinson, Three Rivers Commercial

Motion by Commissioner Mifsud seconded by Vice Chairman Chupp to approve the agenda and minutes of the January 19, 2022, Work Session as presented.

Motion carried.

Motion by Commissioner Mifsud seconded by Commissioner Miars to approve the January Payroll vouchers in the amount of \$222,616.66.

Roll Call Vote taken: Ayes: Chupp, Miars, Mifsud, Shafer
Absent: Coleman Abstained: None

Nays: None

Motion carried.

Motion by Commissioner Miars seconded by Vice Chairman Chupp to approve the January A/P vouchers in the amount of \$279,180.02.

Roll Call Vote taken: Ayes: Mifsud, Chupp, Miars, Shafer
Absent: Coleman Abstained: None

Nays: None

Motion carried.

MOTION

Motion by Commissioner Miars seconded by Commissioner Mifsud that the Board approve the current list of financial institutions and brokerage firms used for investment purposes by the St. Joseph County Treasurer:

LIST OF CURRENT DEPOSITORIES
As of December 31, 2021

- Century Bank and Trust
- Michigan Class
- Huntington / Investments
- Southern Michigan Bank and Trust
- Sturgis Bank and Trust

Submitted By: Kathy Humphreys, Treasurer

Roll Call Vote taken: Ayes: Miars, Mifsud, Chupp, Shafer
Absent: Coleman Abstained: None

Nays: None
Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commissioners of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of

Julie A. Mayuiers

February 16, 2022.

Julie A. Mayuiers
Clerk of the Board

Motion

Motion by Commissioner Chupp seconded by Commissioner Mifsud that the audit contract with Rehmann Robson CPAs be extended for the fiscal years ending December 31, 2021, with an annual cost not to exceed \$13,800.00 for auditing the financial records, accounts and procedures.

Roll Call Vote taken: Ayes: Miars, Mifsud, Chupp, Shafer Nays: None Absent:
Coleman Abstained: None Motion carried.

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Julie A. Mayuiers

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Clerk of the Board

CERTIFIED MOTION

Motion by Commissioner Miars seconded by Commissioner Chupp to accept and award the bid to Michigan CAT for one (1) used 2013 CAT CB54XW Double Drum roller in the amount of \$42,416.88 (Forty-two thousand four hundred sixteen and 88/00 dollars).

Roll Call Vote: Ayes: Mifsud, Chupp, Miars, Shafer Nays: None
Absent: Coleman Abstained: None Motion carried.

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Julie A. Mayuiers

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Clerk of the Board

CERTIFIED MOTION

Motion by Commissioner Mifsud seconded by Commissioner Miars to accept and award the bid to Grand Equipment Co. for one (1) new 2022 DT74J Superior Broom in the amount of \$72,600.00 (Seventy two thousand six hundred and 00/00 dollars) with our trade-in for DT809 Superior Broom in the amount of \$25,500.00 (Twenty five thousand five hundred and 00/00 dollars) for a total of purchase price of \$47,100.00 (Forty seven thousand one hundred and 00/00 dollars).

Roll Call Vote: Ayes: Chupp, Miars, Mifsud, Shafer Nays: None
Absent: Coleman Abstained: None Motion carried.

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Clerk of the Board

CERTIFIED MOTION

Motion by Commissioner Miars supported by Commissioner Mifsud to accept the bids and award the 2022 Local Gravel Projects to Kalin Construction in the amount of \$147,300 and 00/00 dollars (One hundred forty-seven thousand, three hundred and 00/00 dollars).

Roll Call Vote: Ayes: Mifsud, Chupp, Miars, Shafer
Absent: Coleman Abstained: None

Nays: None
Motion carried.

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Julie A. Mayuiers

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Clerk of the Board

CERTIFIED RESOLUTION

Motion by Commissioner Chupp seconded by Commissioner Miars to accept and award the bid for Pavement Markings to PK Contracting as follows:

• Pavement Marking Waterborne 4" White Line	\$0.053 LFT.
• Pavement Marking Waterborne 4" Yellow Line	\$0.059 LFT.
• Pavement Marking Waterborne 24" Stop Bar	\$1.50 LFT.
• Pavement Marking Waterborne Railroad Symbol	\$90.00 LFT.
• Rumble Strip Application	\$7.50 Ea.
• Pavement Marking Sprayable Thermopl, 4" White	\$0.147 LFT.
• Pavement Marking Sprayable Thermopl, 4" Yellow	\$0.145 LFT.

Roll Call Vote Ayes: Coleman, Chupp, Miars, Mifsud, Shafer
Absent: None Abstained: None Motion carried.

Nays: None

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Clerk of the Board

MOTION

Motion by Commissioner Miars seconded by Commissioner Mifsud to go into Closed Session to discuss land acquisition. Commissioners, John Lindsey, Garrett Myland, Don Preston and Julie Mayuiers to remain in Closed Session.

Roll Call Vote Ayes: Chupp, Miars, Mifsud, Coleman, Shafer
Absent: None Abstained: None Motion carried. Nays: None

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Clerk of the Board

Closed Session ended @ 9:55 am and Work Session Resumed

CERTIFIED RESOLUTION

Motion by Commissioner Miars seconded by Commissioner Mifsud that Eric Shafer, Chairman; Rodney Chupp, Vice Chairman; Vincent Mifsud, Member; Jack Coleman, Member; and David Miars, Member authorize John Lindsey, Managing Director to sign documents and represent the best interest of the road commission with the following acquisition of land following the St. Joseph County Road Commission Board approval on February 16, 2022:

Tax Description: NE FRL 1/4 SEC 3 T6S R12W. EXC N 50 A OF W 1/2 NE 1/4 & EXC THAT PRT LYG E OF C/L OF RUGGLES RD. 34.0 A, a 34.46 acre parcel of land located in Fabius Township and recorded as Parcel ID 00400300110 Mohny Lake Road in the amount of \$235,900.00 dollars (Two hundred thirty-five thousand nine hundred and 00/00 dollars) with \$5,000.00 (Five thousand 00/00 dollars) Earnest money down and balance due upon closing. The Road Commission shall pay the cash sale by either Cashier Check, Certified Check, or Wire Transfer.

Roll Call Vote Ayes: Coleman, Miars, Mifsud, Chupp, Shafer
Absent: None Abstained: None Motion carried. Nays: None

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Commissioners Comments:

Miars: Attended the SW Council meeting at Cass County RC on Monday and it was a great meeting, and it was well worth attending, he learned a lot. We have a good Board here and he enjoys being a part of it. Next Monday he will be attending the Florence Township Meeting.

Coleman: He has attended to a few township meetings, and everyone is very happy with the plowing that has been done. Even the guy at the gas station said the county roads were plowed better than the city streets. Tamrac Subdivision in Lockport Township, resident Dale Estes would like to know where the center of the road is so they can adjust their sprinkler systems before paving season. Garrett informed him that this is a platted subdivision and the right of way is not a measurement from the road and have never permitted anyone to install sprinkler systems. Eric Shafer suggested residents locate their property markers and adjust their sprinkler heads accordingly.

Mifsud: Attended the SW Council meeting at Cass County RC on Monday and it was a good meeting. He wondered why the topic of Ethics with Boards was presented again, there must be other boards having issues. We need to keep an eye on the electric car issue.

Chupp: Thank you to everyone for all the hard work here. We are fortunate to have a board and organization on the upswing and he appreciates being on the upswing. He appreciates every members honesty and appreciates when commissioners may not agree, they discuss the topic and move forward.

Shafer: During the Managers review it was brought up about a 5-year Strategic Plan. He asked if the rest of the commissioners felt it was necessary now. He feels we have been operating on a Strategic Plan for the last 10 years and knowing how Garrett and Don have been pursuing land to purchase for a pit, he feels this was already in a Strategic Plan. He'd like the rest of the board to think about it and get back to him.

Chupp: He thinks it is a good idea to still have a Strategic Plan and have things written down. He read an article recently on farmers actually have a Strategic Plan and that's what makes them successful to follow through with things.

Mifsud: Let's start a discussion on this and decide if we do need one or not.

Shafer: He has been involved in various Strategic Plans in the past and worked with Julie Piosh from MSU Extension office as a facilitator if we needed one.

Chupp: He was involved in a Strategic Plan with the Centreville School Board athletic program. They needed someone to track their records. The Strategic Planner provided 10 things and since then the ball teams have been successful.

Lindsey asked the board to each come up with 4 – 5 ideas to put on a Strategic Plan. We actually started a Strategic Plan about 10 years ago.

Chupp: The decision on Covered Bridge is a perfect example of this.

Myland: TAMC requires a 3-year plan, that only addresses asset management of roads and bridges. Next year will require a new document.

Meeting adjourned at 10:25 am

Eric B. Shafer, Chairman

Julie A. Mayuiers, Clerk of the Board

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