

Work Session of the Board of County Road Commissioners for the County of St. Joseph, State of Michigan, was held in the Board Room at the St. Joseph County Road Commission, 20914 M-86, Centreville, Michigan with Chairman Shafer calling the meeting to order at 8:00 am.

The Chairman of the Board called the meeting to order and the pledge of allegiance to the American Flag was given.

Present: Chairman Eric Shafer, Vice Chairman Rodney Chupp, Commissioner Vince Mifsud, Commissioner David Miars, Commissioner Jack Coleman, and Deputy Clerk of the Board Brittany Hinn

Staff Members Present: Garrett Myland, Assistant Manager / PE  
Nate Taylor, Director of Fleets & Facilities  
Don Preston, Director of Operations

Visitors: Robert Tomlinson, Three Rivers Commercial  
Kelly Weber via polycom

Motion by Commissioner Mifsud seconded by Commissioner Coleman to approve the agenda of February 5 and the Minutes of January 15, 2025, Board Meeting.

Motion made by Commissioner Coleman and seconded by Commissioner Mifsud to nominate Don Gloy, John Kroggel, and Mark Brown as recipients of the 2025 Recognition Award Program.

### **MOTION**

Motion by Commissioner Miars seconded by Commissioner Coleman that the Board approve the current list of financial institutions and brokerage firms used for investment purposes by the St. Joseph County Treasurer:

## **LIST OF CURRENT DEPOSITORIES As of January 1, 2025**

Century Bank and Trust

Michigan Class

Huntington / Huntington Securities

Southern Michigan Bank and Trust

Sturgis Bank and Trust

Submitted By:

Kathy Humphreys, Treasurer

Roll Call Vote taken: Ayes: Chupp, Mifsud, Coleman, Miars, Shafer  
Absent: Abstained:

Nays:  
Motion carried.

I, Brittany Hinn, Deputy Clerk of the Board of County Road Commissioners of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of February 5, 2025.

*Brittany Hinn*  
Brittany Hinn  
Deputy Clerk of the Board

### CERTIFIED RESOLUTION

Motion by Commissioner Mifsud seconded by Commissioner Coleman to accept and award the bid for Pavement Markings to PK Contracting as follows:

• Pavement Marking Waterborne 4" White Line	\$0.057 LFT.
• Pavement Marking Waterborne 4" Yellow Line	\$0.058 LFT.
• Pavement Marking Waterborne Railroad Symbol	\$150.00 Ea.
• Pavement Marking Waterborne 24" Stop Bar	\$2.00 LFT.
• Thermopl Rumble Strip Application	\$10.00 LFT.

Roll Call Vote Ayes: Chupp, Coleman, Miars, Mifsud, Shafer  
Absent: None Abstained: None

Nays: None  
Motion carried.

I, Brittany Hinn, Deputy Clerk of the Board of County Road Commissioners of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of February 5, 2025.

*Brittany Hinn*  
Brittany Hinn  
Deputy Clerk of the Board

### CERTIFIED MOTION

Motion by Commissioner Chupp seconded by Commissioner Miars to accept and award the roadside mowing for contract year 2025 award as follows:

<b>Roadside Mowing</b>		
Name	Cost per mile	Total Cost
• J. Jablonski & Sons, Inc.	\$59.90/Mile	\$121,942.02

Roll Call Vote Ayes: Coleman, Miars, Mifsud, Chupp, Shafer  
Absent: Abstained: None

Nays: None  
Motion carried.

I, Brittany Hinn, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of February 5, 2025.





Motion by Commissioner Mifsud seconded by Commissioner Miars to rescind the Road Abandonment Guidelines Policy the St. Joseph County Road Commission dated December 2009.

Aye votes cast: All

Nay votes cast: None

Motion carried.

I, Brittany Hinn, Deputy Clerk of the Board of County Road Commissioners of the County of St. Joseph, do hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of February 5, 2025.

*Brittany Hinn*  
Brittany Hinn  
Deputy Clerk of the Board

**MOTION**

Motion by Commissioner Coleman seconded by Commissioner Miars to adopt the Road Abandonments Policy of the St. Joseph County Road Commission as dated February 5, 2025.

Aye votes cast: All

Nay votes cast: None

Motion carried.

I, Brittany Hinn, Deputy Clerk of the Board of County Road Commissioners of the County of St. Joseph, do hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of February 5, 2025.

*Brittany Hinn*  
Brittany Hinn  
Deputy Clerk of the Board

**MOTION**

Motion by Commissioner Coleman seconded by Commissioner Misfud to adopt the ACH Payment Policy of the St. Joseph County Road Commission as dated February 5, 2025.

Aye votes cast: All

Nay votes cast: None

Motion carried.

I, Brittany Hinn, Deputy Clerk of the Board of County Road Commissioners of the County of St. Joseph, do hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of February 5, 2025.

*Brittany Hinn*  
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Deputy Clerk of the Board

**Commissioners Comments:**

Rodney – You talked about that saw training, I just bumped into a long time employee from here and the first words out of his mouth were man, we just the best training we’ve ever had so I can echo what you said based on that testimony.

Vince – Nothing

Jack – I don't know how you guys feel but since I've been on this board and gone to the CRA Conference on the legislative night none of our state representatives have been there, are they not getting invited? Do we have to invite them or does CRA invite them? On Null Rd there is a pothole that needs to be filled.

Dave – Saw training outstanding, question about the approved permits on the agenda. It's a fine tune clock around here.

Eric- Now that we've made it through the township projects would we be able to do a project map? I just wanted to remind you that we would all like a copy of that when it is ready. We are doing some work in Park Township close to my house where a bunch of those trees got cut down on Lake Road. Initially the comments were what the heck are you guys doing kind of comments. Once I explain it, its all good. What I'm hearing now though is when are you going to come in and sweep that road, so we don't have to drive over the sticks and twigs all day long. I don't know the answer to that. Do we typically sweep after we do that? For as few houses as there are there its interesting to me that the comments ive gotten are all about the sweeping.

Meeting adjourned at 9:45 am

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Eric B. Shafer, Chairman

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Brittany Hinn, Deputy Clerk of the Board