

Work Session of the Board of County Road Commissioners for the County of St. Joseph, State of Michigan, was held in the Board Room at the St. Joseph County Road Commission, 20914 M-86, Centreville, Michigan with Chairman Shafer calling the meeting to order at 8:00 am.

The clerk of the board called the meeting to order and the pledge of allegiance to the American Flag was given.

Present: Chairman Eric Shafer, Vice Chairman Rodney Chupp, Commissioner Vince Mifsud, Commissioner David Miars, Commissioner Jack Coleman, and Clerk of the Board Julie Mayuiers

Staff Members Present: John Lindsey, Managing Director
Garrett Myland, Assistant Manager / PE
Don Preston, Director of Operations
Nate Taylor, Director of Fleets & Facilities
Brittany Hinn, Accounting Clerk

Visitors: Luis Rosado, County Commissioner
Robert Tomlinson, Three Rivers Commercial
Jay Frymier, Michiana Land Services, 110 E. Wayne St., Ste. 1502,
Ft. Wayne, IN 317-946-2070
Gina Restivo, Michiana Land Services

Motion by Commissioner Coleman seconded by Commissioner Miars to approve the agenda as presented and the Minutes of April 17, 2024, Board Meeting.

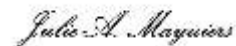
Visitors Comments: Jay Frymier gave an overview of the easement that AEP is looking to obtain on a section of property that the Road Commission still owns at Cochran Road at the intersection of M60.

CERTIFIED RESOLUTION

Motion by Commissioner Miars seconded by Commissioner Mifsud to approve the Engineering Reimbursement in the amount of Ten Thousand and 00/00 Dollars (\$10,000) to the St. Joseph County Road Commission for Garrett Myland, P.E. as being a licensed professional engineer retained by the St. Joseph County Road Commission.

A roll call vote was taken: Ayes: Coleman, Chupp, Miars, Mifsud, Shafer
Nays: None Absent: None Abstained: None Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of May 1, 2024.



Julie A. Mayuiers
Clerk of the Board

MOTION

Motion by Commissioner Miars seconded by Commissioner Mifsud to adopt Board Policy on Policies of the St. Joseph County Road Commission as dated May 1, 2024.

A roll call vote was taken: Ayes: Coleman, Miars, Mifsud, Chupp, Shafer
Nays: None Absent: None Abstained: None Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of May 1, 2024.

Julie A. Mayuiers

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Clerk of the Board

MOTION

Motion by Commissioner Miars seconded by Vice Chairman Chupp to amend the main motion to add "of Road Commissioners and the Board" following "Typical Duties" and adopt the Job Description for Road Commissioner Position Policy of the St. Joseph County Road Commission as dated May 1, 2024.

A roll call vote was taken: Ayes: Coleman, Miars, Mifsud, Chupp, Shafer
Nays: None Absent: None Abstained: None Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of May 1, 2024.

Julie A. Mayuiers

Julie A. Mayuiers
Clerk of the Board

MOTION

Motion by Commissioner Miars seconded by Commissioner Mifsud to adopt Road Commissioner Code of Conduct Policy of the St. Joseph County Road Commission as dated May 1, 2024.

A roll call vote was taken: Ayes: Coleman, Miars, Mifsud, Chupp, Shafer
Nays: None Absent: None Abstained: None Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of May 1, 2024.

Julie A. Mayuiers

Julie A. Mayuiers
Clerk of the Board

MOTION

Motion by Vice Chairman Chupp seconded by Commissioner Mifsud to adopt Board Accessibility Policy of the St. Joseph County Road Commission as dated May 1, 2024.

A roll call vote was taken: Ayes: Chupp, Miars, Mifsud, Chupp, Shafer
Nays: None Absent: None Abstained: None Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of May 1, 2024.

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Clerk of the Board

MOTION

Motion by Commissioner Miars seconded by Commissioner Mifsud to adopt Board Guidelines for Conducting Meetings Policy of the St. Joseph County Road Commission as dated May 1, 2024.

A roll call vote was taken: Ayes: Coleman, Chupp, Miars, Mifsud, Shafer
Nays: None Absent: None Abstained: None Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of May 1, 2024.

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Clerk of the Board

MOTION

Motion by Vice Chairman Chupp seconded by Commissioner Miars to rescind the public comment time limit policy of the St. Joseph County Road Commission dated May 16, 2001, on May 1, 2024.

Vice Chairman Chupp moved to withdraw his previous motion and moved to make a new motion omitting the phone number and simply stating "by calling the phone number listed on the agenda posted on the website". Also, changing the last paragraph in Section A, omitting "Board or Board Members" and replace with Board Chairperson.

A roll call vote was taken: Ayes: Coleman, Chupp, Miars, Mifsud, Shafer
Nays: None Absent: None Abstained: None Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of May 1, 2024.

Julie A. Mayuiers

Julie A. Mayuiers

MOTION

Motion by Vice Chairman Chupp seconded by Commissioner Mifsud to adopt Board Meeting Public Comment Guidelines Policy of the St. Joseph County Road Commission as dated May 1, 2024.

A roll call vote was taken: Ayes: Coleman, Chupp, Miars, Mifsud, Shafer
Nays: None Absent: None Abstained: None Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of May 1, 2024

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Motion made by Vice Chairman Chupp seconded by Commissioner Coleman to adopt the Public Access to and Video Recording on Road Commission property. Vice Chairman Chupp then withdrew the motion and ask to table this until the next Work Session for further discussion.

Citizens Comments: Luis Rosado – he drove down N. Angling and it looks really nice with all the trees we cut down and cleaned everything up for the project this year. Kudos to whoever was involved in that process.

Commissioners Comments:

Chupp – he will be making Road Commission Millage Renewal presentations at Colon Lions Club on June 4th. Sturgis Lions Club only meet on the 3rd Wednesday of the month at 5:30 pm, so he will miss the Road Commission Board Meeting on July 17th at 5:00 pm. He appreciates all the work that goes on here.

Mifsud – nothing today

Coleman – he received a phone call from someone that asked if our crews were still able to make some signs in-house. Other than that, he has only received positive phone calls lately.

Miars – The Frugal Five meeting on Monday at Road Commission of Kalamazoo County was an interesting one.

Shafer – He asked about the culvert discussions that took place at the Frugal Five meeting earlier this week. Ron Shaffer of Flowerfield Township mentioned following the last Township meeting that if the natural resources were approved for the gravel pit on Cranberry Lake, he will be pushing to get Cranberry Lake Road paved.

The meeting adjourned at 9:55 am.

Eric B. Shafer, Chairman

Julie A. Mayuiers, Clerk of the Board
