

Work Session of the Board of County Road Commissioners for the County of St. Joseph, State of Michigan, was held in the Board Room at the St. Joseph County Road Commission, 20914 M-86, Centreville, Michigan with Vice Chairman Chupp calling the meeting to order at 8:00 am.

The Chairman of the Board called the meeting to order and the pledge of allegiance to the American Flag was given.

Present: Vice Chairman Rodney Chupp, Commissioner Vince Mifsud, Commissioner David Miars, Commissioner Jack Coleman, and Clerk of the Board Julie Mayuiers

Absent: Chairman Eric Shafer

Staff Members Present: John Lindsey, Managing Director
Garrett Myland, Assistant Manager / PE

Visitors: Luis Rosado, County Commissioner
Andrew Brant
Sheila Kroupa

Motion by Commissioner Mifsud seconded by Commissioner Coleman to approve the agenda as presented and the Minutes of August 21, 2024, Board Meeting.

Citizens Comments: Andrew Brant attended the County Commissioners meeting when Chairman Shafer gave the Road Commissions Audit presentation. He found a list of entities that provide funding to the road commission within the report that he is requesting ACFR's from. There is one entity that is listed on a plaque in the road commission office hallway that he previously spoke with the CFO in Lansing a couple of weeks ago requesting an ACFR from and has yet to receive anything. He requested 2 copies, one for himself and one for the road commission.

MOTION

Motion by Commissioner Mifsud seconded by Commissioner Miars to adopt the Information Technology Policies with modification as listed below of the St. Joseph County Road Commission as dated September 4, 2024.

- Acceptable Use Policy
- Monitoring of Employee Electronic Communications
- Internet Use Policy
- Portable Devices Policy
- Remote Access and Application Service Policy
- Wireless Access Policy
- Password Policy
- Data Security Incident Response Plan "IRP"

A roll call vote was taken:

Aye votes cast: Coleman, Mifsud, Miars, Chupp

Abstained: None

Absent: Shafer

Nay votes cast: None

Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of September 4, 2024.

Julie A. Mayuiers

Julie A. Mayuiers
Clerk of the Board

MOTION

Motion by Commissioner Coleman seconded by Commissioner Miars to adopt the SWOT Five Year Plan as Amended on September 4, 2024.

A roll call vote was taken:

Aye votes cast: Mifsud, Miars, Coleman, Chupp
Abstained: None Absent: Shafer

Nay votes cast: None
Motion carried.

I, Julie A. Mayuiers, Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of September 4, 2024.

Julie A. Mayuiers

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Clerk of the Board

Citizens Comments:

Louis Rosado: He has sent John Lindsey and Garrett Myland the information he obtained at Pivotal on the AED that includes a maintenance program tag. Road name sign at Beers Road is also missing.

Andrew Brant: He noticed the road name signs at Taylor and Mintdale and Ford and Mintdale (including the pole) have been stolen.

Commissioners Comments:

Coleman – He is glad that Bullock has been repaved, very nice to drive on. He thinks it is becoming a habit for people to run stop signs. Hoping the SS4A Grant with all the stop ahead and dual stop signs will help with this.

Miars: Centreville-Constantine Road with all the dead branches removed looks good, thank you. Great job on all the chipseal this year.

Mifsud: Nothing today.

Chupp: Bullock Road still needs the shoulders done. He is happy the SWOT Five Year Plan has been updated and the IT Policies were approved today.

The meeting adjourned at 9:25 am

Rodney Chupp, Vice Chairman

Julie A. Mayuiers, Clerk of the Board
