

Work Session of the Board of County Road Commissioners for the County of St. Joseph, State of Michigan, was held in the Board Room at the St. Joseph County Road Commission, 20914 M-86, Centreville, Michigan at 8:00 a.m.

Present: Vice Chairman Eric Shafer, Commissioner Vince Mifsud, Commissioner Jack Coleman, Commissioner Rodney Chupp, Deputy Clerk Brittany Hinn, Manager John Lindsey

Absent: Chairman David Allen

Guests present: Garrett Myland Engineer/Assistant Manager, Mike Harris Director of Operations, Don Preston Safety/Engineering Tech, Nate Taylor Shop Foreman Robert Tomlinson, Three Rivers Commercial

Motion by Commissioner Mifsud seconded by Commissioner Coleman to approve the amended agenda and minutes of the November 17, 2021 Board Meeting as presented. Motion carried.

Motion by Commissioner Coleman seconded by Commissioner Mifsud to approve the November Payroll vouchers in the amount of \$190,110.14.

Roll Call Vote taken: Ayes: Coleman, Chupp, Mifsud, Shafer, Nays: None
Absent: Allen Abstained: None Motion carried.

Motion by Commissioner Mifsud seconded by Commissioner Coleman to approve the November A/P vouchers in the amount of \$749,479.24.

Roll Call Vote taken: Ayes: Chupp, Coleman, Mifsud, Shafer, Nays: None
Absent: Allen Abstained: None Motion carried.

MOTION

Motion by Commissioner Mifsud seconded by Commissioner Coleman to adopt the amended 2021 Revenue and Expenditure Budgets as presented.

Roll Call Vote Ayes: Coleman, Chupp, Mifsud, Shafer Nays:
Absent: Allen Abstained: Motion carried .

I, Brittany Hinn, Deputy Clerk of the Board of County Road Commission of the County of St. Joseph, State of Michigan, hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of December 15, 2021.

Brittany Hinn
Deputy Clerk of the Board

Certified Resolution of 2022 Budget

Motion by Commissioner Chupp seconded by Commissioner Mifsud to approve the 2022 Budget Resolution as follows:

WHEREAS, this resolution shall be both the general appropriations resolution and the budget adoption resolution of the St. Joseph County Road Commission for the year ended December 31, 2021. This resolution adopts proposed revenues and expenditures as presented in the accompanying budget document. Total

revenues are adopted as \$13,332,061.00 expenditures as \$13,527,000.00 with expenditures exceeding revenues at December 31, 2021 by (\$194,939.00), and;

WHEREAS, no St. Joseph County Road Commission member or employee of the commission shall expend any funds or obligate any expenditures except pursuant to appropriations authorized by the budget document. Changes in amounts appropriated by the Commission shall require approval of the Commission, and;

WHEREAS, John W. Lindsey, Managing Director, is hereby charged with the general supervision of the execution of the budget adopted by the Commission, now, therefore:

BE IT RESOLVED that the Managing Director be allowed to adjust the budget after December 31, 2021 to modify the various revenue and expenditure accounts which cannot be accurately projected prior to year end, and;

BE IT FURTHER RESOLVED that this resolution is to take effect immediately.

Roll Call Vote Ayes: Coleman, Chupp, Mifsud, Shafer
Absent: Allen
Abstained: Motion carried
Nays:

I, Brittany Hinn, Deputy Clerk of the Board of County Road Commissioners of the County of St. Joseph, do hereby certify that the above is a true and correct copy as recorded in the minutes of the meeting of December 15, 2021.

Brittany Hinn
Deputy Clerk of the Board

Commissioners Comments:

Shafer: Impressed with Brittany's work, thank you for filling in. Evaluations- please have in by the end of the year. Going to miss Dave. Great job on the meeting today and all that was discussed. Great work on the budget.

Chupp: Great reports today. Great news on moving forward with DNR deal. Good to hear the reasoning on the public hearing in Flowerfield township regarding closing the road. Good work on the budget. Thank you for the heads up on building a new barn. Thank you to Robert for being here and getting word out to the public. Are we proactive with community with snow stakes that are being put out for winter, what is a safe distance from the road so they don't get broken? Good job and thank you John for your leadership. Thank you Brittany for filling in.

Mifsud: Sad to see Dave leaving, he is a great leader. Thank you for the work on Balk Road, it's good to see that getting fixed.

Coleman: Merry Christmas, Sorry to see Dave leave.

Allen: Absent

Meeting adjourned at 10:03 am

Eric Shafer, Vice Chairman

Brittany Hinn, Deputy Clerk of the Board

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